

Education Task Force Steering Committee

8/28/19 Agenda

1. Introductions
2. Review of Charter: Goals and Schedule

“The Task Force shall gather information, engage the public in conversation, conduct thorough analysis, and forward actionable recommendations to the School Board with the goal of aligning future educational programming, operational strategies, and capital improvement decisions of the Lynchburg City Schools with the long-term success of the City and community.”

Appointments to Steering Committee and Task Force: July 15, 2019
Subcommittee Recruitment: August 15, 2019
Interim Report: April 15, 2020
Final Recommendations: November 15, 2020
3. Review of Information Gathered: Dropbox
4. Discussion of Subcommittees: Refinement of the Charge to the Committees (see reverse)
 - Enrollment Trends and Demographics: Julie Doyle
 - Operations, Facilities and Consolidation: TBD
 - Leading Practices in Education: Roger Jones
 - Programming and Collaboration Opportunities: Owen Cardwell
 - Finance: TBD
 - Talent Management: Pat Price
5. Executive Session: Additional Task Force Member, Finance and Operations
Chairpersons, Discussion of Possible Committee Members
6. Discussion of Committee Member Recruitment Plan
7. Scheduling: Next Meeting, Committee Meetings
8. Adjourn

1. **Enrollment Trends and Demographics** – will study trends related to socioeconomic characteristics, educational and support needs, and other school, home, and community factors that affect the School System’s strategic and programmatic decisions. Additionally, this subcommittee will evaluate reasons parents choose to use private and homeschool opportunities rather than public schools.
Deliverable: This subcommittee is tasked with providing empirical information to other subcommittees to inform their recommendations.
2. **Operations, Facilities, and Consolidation** – will study the present conditions, capacity, and longevity of school buildings, evaluate opportunities to streamline support functions, evaluate the opportunity to consolidate existing facilities where appropriate, and explore options to build new school facilities that support educational programs.
Deliverable: This subcommittee will provide a report evaluating opportunities for re-engineering of operations and consolidation of existing facilities.
3. **Leading Practices in Urban Education** – will study emerging trends in urban education and identify opportunities for Lynchburg to expand and enhance current practice and to take advantage of successes of other school systems. This subcommittee will also conduct research on best and leading practices in preparing school personnel on how to achieve positive outcomes for students in an urban educational environment.
Deliverable: This subcommittee will create a report outlining strategies that may assist with specific challenges identified by the Task Force that the City’s urban educational environment faces.
4. **Programming and Collaboration Opportunities** – will study strengths and opportunities in the School System’s programmatic structure in the areas of academic opportunities, athletics, arts, vocational training, and other areas. Additionally, this subcommittee will identify opportunities for collaboration with City departments and outside partners to enhance the programmatic offerings and, ultimately, outcomes for children who attend Lynchburg City Schools.
Deliverable: This subcommittee will make recommendations regarding future programmatic opportunities and eliminate practices that may not yield impactful results.
5. **Finance** – will study the School System’s financial structure and long-range financial sustainability. Additionally, this subcommittee will be responsible for studying opportunities for the alignment and complimentary nature of the School System’s and the City’s budget process and exploring opportunities for continued and future financial investment in the Lynchburg City Schools.
Deliverable: This subcommittee will evaluate the financial feasibility of various initiatives proposed by those subcommittees and create a fifteen-year operating and capital improvement program forecast.
6. **Talent Management** – will study current and potential efforts to recruit, retain, train, and support talented educators and administrators in order to ensure that the Lynchburg City Schools is able to maintain educational standards consistent with the goals and recommendations that are developed by this Task Force.
Deliverable: This subcommittee will evaluate current recruitment and retention efforts and make specific recommendations regarding efforts to improve and consistently maintain highly effective educators.